

29th June, 2015

The Executive Secretary,
Universal Basic Education Commission (UBEC)
UBEC Building,
No 7 Gwani Street,
Abuja.



Dear Sir,

FREEDOM OF INFORMATION (FOI) REQUESTS FOR PROCUREMENT RECORDS AND INFORMATION ON ALMAJIRI SCHOOLS IN NIGERIA

On behalf of the Public and Private Development Centre (PPDC) we wish to convey our utmost appreciation to your Organisation for your usual Co-operation with prompt and informative response to all our request sent to you from our organisation.

We write pursuant to the provisions of the **Freedom of Information Act, 2011** to request for the following:

1. Terms of Reference for the National Committee on Implementation of the Almajiri Schools programme;
2. Minutes of meetings of the National Committee on Implementation of the Almajiri Schools programme;
3. National framework developed by the National Committee on Implementation of the Almajiri education programme;
4. Memorandum Of Understanding (MOU) on Federal and State responsibilities on the Almajiri Schools Programme;
5. Criteria for determining which model of Schools should be constructed in each location of the Almajiri Schools;
6. Curriculum developed for the Almajiri Schools;
7. Textbooks developed for the Almajiri Schools;
8. Monitoring and Evaluation report on implementation of Almajiri Programme by UBEC;
9. Impact assessment conducted by states on operational Almajiri Schools;
10. Enrolment strategy developed by UBEC for Almajiri schools;
11. Quarterly reports submitted by UBEC on Operational Almajiri Schools;
12. Recruitment strategy for Education personnel on Almajiri Schools;

13. Deployment strategy for Education personnel on Almajiri Schools;
14. Retention and sustainability strategy for the Almajiri Schools;
15. Security strategy for the Almajiri Schools;
16. Location and number of currently operational Almajiri Schools;

We would appreciate it if the documents can be made available to us, promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the **Freedom of information Act, 2011**.

We would appreciate it if all responses to these requests are made in writing.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: **07066618896** or via email: ppdc@procurementmonitor.org

Thank you

Yours sincerely,


KETURAH GBEFWI
Program Officer
Public & Private Development Centre (PPDC)